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Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Don Knabe  
Michael D. Antonovich

## County of Los Angeles COMMUNITY AND SENIOR SERVICES

3175 West Sixth Street • Los Angeles, CA 90020  
Tel: 213-738-2600 • Fax 213- 487-0379

*Enriching Lives Through Effective And Caring Service*



css.lacounty.gov

Cynthia D. Banks  
Director

Otto Solórzano  
Chief Deputy

August 17, 2016

**To:** Hilda Solis, First District  
Mark Ridley-Thomas, Second District  
Sheila Kuehl, Third District  
Don Knabe, Fourth District  
Michael D. Antonovich, Fifth District

**From:** Cynthia D. Banks, Director

**Subject: NOTIFICATION TO NEGOTIATE A SOLE SOURCE CONTRACT TO PROVIDE THE DISEASE PREVENTION AND HEALTH PROMOTION PROGRAM SERVICES**

This is to advise you that Community and Senior Services (CSS) will negotiate a sole source contract to provide an evidence-based program (EBP) for the Disease Prevention and Health Promotion (DPHP) Program. Subsequently, CSS will submit a Board letter requesting approval for the sole source contract beginning October 1, 2016.

### **DPHP SERVICES**

The goal of the DPHP Program is to reduce the incidence and prevalence of chronic and acute disease among the elderly by providing appropriate preventative services that can positively impact health outcomes. The California Department of Aging (CDA) requires that DPHP services consist of an EBP that assists older individuals in the prevention of illness, the management of chronic physical conditions, the support of healthy lifestyles, and the promotion of healthy behaviors. There are a limited number of qualified EBPs that meet the State's requirements under the DPHP Program. CDA is also mandating that all Area Agencies on Aging (AAA), including the L.A. County AAA, have a qualified EBP in place under the DPHP Program by October 1, 2016.

To meet this State mandate, CSS will negotiate a sole source contract with one qualified agency to provide the EBP beginning October 1, 2016. CSS will submit a Board letter requesting approval for the sole source contract. Once implemented, the EBP will serve residents throughout Los Angeles County, excluding the City of Los Angeles, which is served by a separate AAA designated and funded by CDA.

CSS will also release a Request for Proposals (RFP) for the DPHP Program in search of agencies that can provide the state-mandated EBP once the sole source contract expires. This new RFP will replace an RFP that CSS recently cancelled in order to incorporate new guidance from CDA that impacts all of our solicitations for aging services. Upon completion of the RFP, CSS will submit a Board letter recommending a qualified agency to provide DPHP services in Los Angeles County.

Each Supervisor  
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If you have any questions, or need additional information, please contact Kevin Anderson at [kanderson@css.lacounty.gov](mailto:kanderson@css.lacounty.gov).

CDB:OS:KA:CD

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors